

Student Information

Full Name: _____ ID : _____
Last First M.I.

Phone: _____ Email: _____

Exchange Program: _____

Term (circle one): Fall/Spring Year: _____

Academic Advisor at Foreign Institution: _____

Questions

Please list the following on a separate sheet of paper:

1. Academic goals for the semester
2. Courses (please include short description/syllabus and meeting minutes of instruction time excluding exams for each course)
3. Number of approved expected transfer credits
4. Co-curricular, extra-curricular, and professional development activities, if any, while on study abroad

NU Guidelines for credit transfer:

- *Credit will be recorded for C+ and above grades received in pre-approved courses*
- *No grade will be recorded and factored into overall GPA*
- *No credit will be recorded for pass/fail courses*
- *The overall guidelines for credit transfer calculation is 700 class instruction meeting minutes = 1 NU credit*
- *Class minutes do not include time spent on preparing or taking exams*
- *You must enroll in a minimum of 10 NU-equivalent credits to be in full time status*
- *You may receive a maximum of 14 NU-equivalent credits for the semester*
- *You must provide copies of all papers submitted at the foreign institution for review (electronic copy or hard copy accepted)*
- *Credit will be recorded upon presentation of an official transcript from the foreign institution*
- *Please note that in order to transfer credits to Northwestern, you will be required to submit copies of all final projects and papers (preferably on a flash drive)*
- *You may change your course selection upon arrival at your host school, but you must revise and resubmit your Individual Academic Plan for credit pre-approval. Credit will be transferred only for courses that were pre-approved by the Director of International Programs, in which a grade of C+ and above was obtained..*

Signature

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____