

## Individual Academic Plan for Semester Studies at a Foreign Institution

| Student Information                  |                              |    |       |        |      |     |  |  |
|--------------------------------------|------------------------------|----|-------|--------|------|-----|--|--|
| Full Name:                           |                              |    |       |        |      | ID: |  |  |
|                                      | Last                         |    | First |        | M.I. |     |  |  |
| Phone:                               |                              |    |       | Email: |      |     |  |  |
| Exchange Pro                         | ogram:                       |    |       |        |      |     |  |  |
| Term (circle one): Fall/Spring Year: |                              |    |       |        |      |     |  |  |
| Academic Ad                          | visor at Foreign Institution | n: |       |        | -    |     |  |  |

## **Questions**

Please list the following on a separate sheet of paper:

- 1. Academic goals for the semester
- 2. Courses (please include short description/syllabus and meeting minutes of instruction time excluding exams for each course)
- 3. Number of approved expected transfer credits
- 4. Co-curricular, extra-curricular, and professional development activities, if any, while on study abroad

*NU Guidelines for credit transfer:* 

- Credit will be recorded for C and above grades received in pre-approved courses
- No grade will be recorded and factored into overall GPA
- No credit will be recorded for pass/fail courses
- You will be required to keep track of all time spent in class and outside of class in preparation and studying
- Class minutes do not include time taking exams
- You must enroll in a minimum of 9 NU-equivalent credits to be in full time status
- You may receive a maximum of 14 NU-equivalent credits for the semester
- You must provide copies of all papers submitted at the foreign institution for review (electronic copy or hard copy accepted)
- Credit will be recorded upon presentation of an official transcript from the foreign institution
- Please note that in order to transfer credits to Northwestern, you will be required to submit copies of all final projects and papers.
- You may change your course selection upon arrival at your host school, but you must revise and resubmit your Individual Academic Plan for credit pre-approval. Credit will be transferred only for courses that were pre-approved by the Dean of International Programs, in which a grade of C and above was obtained.
- Study abroad will "cost" 1200 bid points per enrollment.

| Signature  |       |  |
|--|-------|--|
| I certify that my answers are true and complete to the best of my knowledge. |       |  |
| Signature:   | Date: |  |