

If applying electronically, print out this form.  
It will not be electronically transmitted.

Office of Admissions and Financial Aid  
Degree Programs for International Students  
Northwestern Law  
375 East Chicago Avenue  
Chicago, Illinois 60611-3069, U.S.A.  
Fax: 312-503-0178

**Deadline for return of the recommendation form and letter is  
January 17 for the LLM, LLM IHR and LLM/Kellogg Programs, and  
March 1 for the Two-Year JD Program.**

**Please type or print in ink.**

**To the applicant:**

Name \_\_\_\_\_ Social Security number (if available) \_\_\_\_\_

Give this form and a self-addressed, stamped envelope to the person recommending you. The recommender should insert the completed form and the recommendation letter into the envelope, seal it, sign the envelope across the sealed flap to ensure confidentiality, and return it to you for mailing, *unopened*, to Northwestern at the address above. Include your signature on the line below if you wish to waive your right of access to the recommendation letter. If you do not sign, you will reserve your right of access after your matriculation at the Law School. Please photocopy this page if you choose to request more than one recommendation. Please note that although more than one letter of recommendation is welcome, application review is initiated when one letter has been received.

I waive any right of access to this recommendation (including any accompanying comments or letter) as completed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**To the recommender:**

The person whose name appears above has applied for admission to the Northwestern Law Degree Programs for International Students. Please fill out the information requested below, put this form and your letter of recommendation into an envelope, sign the envelope across the sealed flap to ensure confidentiality, and **return it to the applicant**. In your letter, please include comments regarding the applicant's potential for success as a graduate student and future career success. The Degree Programs for International Students Admissions Committee will rely heavily on your appraisal of the applicant's qualities and potential and will be aided by your candid and objective evaluations. Thank you.

The applicant's signature on this page indicates that the applicant has waived any right of access to the recommendation letter.

Your name \_\_\_\_\_ Position/title \_\_\_\_\_

Organization \_\_\_\_\_ Phone \_\_\_\_\_  
*(include country, city, and/or area codes)*

Address \_\_\_\_\_ City \_\_\_\_\_ State or country \_\_\_\_\_ Zip or postal code \_\_\_\_\_

How long have you known this applicant? \_\_\_\_\_ In what capacity (instructor, employer, etc.) have you known the applicant? \_\_\_\_\_

**What is your evaluation of this applicant with respect to the following qualities? Please check the appropriate boxes below.**

	Below average Bottom 1/3	Average Middle 1/3	Good Top 1/3	Very Good Top 15%	Superior Top 5%	Exceptional Top 2%	Inadequate opportunity to observe
Intellectual qualifications							
Communication skills							
Career progression							
Motivation							
Maturity							
Potential for the study of law							

Signature of recommender \_\_\_\_\_ Date \_\_\_\_\_

If letter of recommendation is not written in English, please furnish the name of the translator. \_\_\_\_\_

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Northwestern Law

Transcript Request Form

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**To the applicant:**

Please complete the first part of this form and mail it to the registrar's office of your college or university with instructions to mail the transcript to you. If you need to request more than one transcript, please make a photocopy of this page. When you receive the envelopes containing your transcripts, please send them, *unopened*, to Northwestern at the address above.

Name	Social Security number (if available)		
<i>last (surname)</i>	<i>first</i>	<i>middle</i>	
College or university			
Dates of enrollment		Degree and year	
Applicant's signature		Date	

**To the registrar:**

The person named above is applying for admission to the Northwestern Law Degree Programs for International Students. Please provide the information requested below, along with an official transcript of the applicant's academic record. Official academic records should give results for all course work as well as results of comprehensive or yearly examinations. Transcripts that do not bear the registrar's signature and/or institution's seal are not official and are unacceptable. All transcripts should be in English or accompanied by a certified English translation. Upon completion, please insert this form, the transcript, and, if necessary, the certified English translation into an envelope, seal it, sign the envelope across the sealed flap to ensure confidentiality, and **mail it to the applicant.**

Please give the applicant's rank in class, if available (*for example, third in class of 85 students*).

Please give the applicant's cumulative grade point average.

Please provide a brief explanation of your grading system, including the average and highest marks or grades normally achieved.

Other comments:

Name	Title
Signature	Date