

3M Wall Display - Dean's Conference Room and Leighton Faculty Commons – DO NOT REMOVE¹

Section A - Instructions to use COMPUTER or LAPTOP

1. Make sure MAIN POWER is ON (labeled Main Power in lower left hand corner of screen)
2. Wait for all buttons to remain fully lit before proceeding with instructions
3. Connect the cable labeled LAPTOP VIDEO and turn on your laptop
4. Press Power ON/OFF button (opens projector arm and turns projector on)
5. Connect the audio cables into your laptop using the LAPTOP AUDIO cables, if necessary
6. Connect the Network connection from the wall to your laptop computer, if necessary
7. Adjust the volume controls on your laptop, if necessary
8. Logon to the network if needed, or select CANCEL to enter Windows
9. Toggle your laptop setting by holding down the FN button and pressing F7 or the F8 key (depending on your laptop manufacturer) until your image is seen on the laptop and the big screen

Section B - Instructions to adjust room LIGHTS or SOUND

1. Connect the audio cables into your laptop using the LAPTOP AUDIO cables, if necessary
2. Room lights are manually controlled by using the light switches on the walls
3. Adjust the volume controls on your laptop, if necessary

Section C - Instructions to use the VCR

1. Make sure MAIN POWER is ON (labeled Main Power in lower left hand corner of screen)
2. Wait for all buttons to stop flashing before proceeding with instructions
3. Press Power ON/OFF button (opens projector arm and turns projector on)
4. Connect the RCA-VIDEO and AUDIO-In cables to the audio-out on the VCR
5. Turn on the VCR unit
6. Insert video tape into the VCR and press the PLAY button on the VCR, if necessary

Section D- Instructions to use the DVD on your COMPUTER or LAPTOP

1. Follow instructions for "**Section A- Instructions to use COMPUTER or LAPTOP**" above
2. Locate Computer or Laptop CD EJECT button and put DVD in (DVD will start automatically)

Section E- Instructions to SHUTDOWN

1. Press Power ON/OFF button on lower center of screen to turn off (closes projector arm, turns projector off)
2. Unplug cables from your Laptop or VCR, if connected

¹ H:\kww969\$\word\Instructions to use 3M Wall Display.doc