

Bidding & Registration

Refresher for Upper Level Students

Presented by:

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Goals for This Presentation



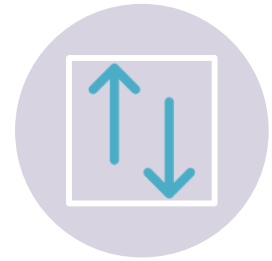
BIDDING AND
REGISTRATION BASICS



SEARCHING FOR
CLASSES/COURSE
ATTRIBUTES



BIDDING ROUNDS



OPEN ENROLLMENT
(AKA ADD/DROP
PERIOD)

Bidding & Registration Basics

Bidding and Registration Basics

You must be familiar with the rules; there are no exceptions!

BIDDING

- 3J's receive 6500 points, 3L's 4500 points, and 2Ls **3000 points** to bid on courses this year
- You are granted bidding points for the entire year – save what you need for spring!
- You may bid on up to 10 courses
- Each bid must be distinct
- Review course waitlist and bidding histories (available in the course description on CAESAR) for guidance on how many points to bid.

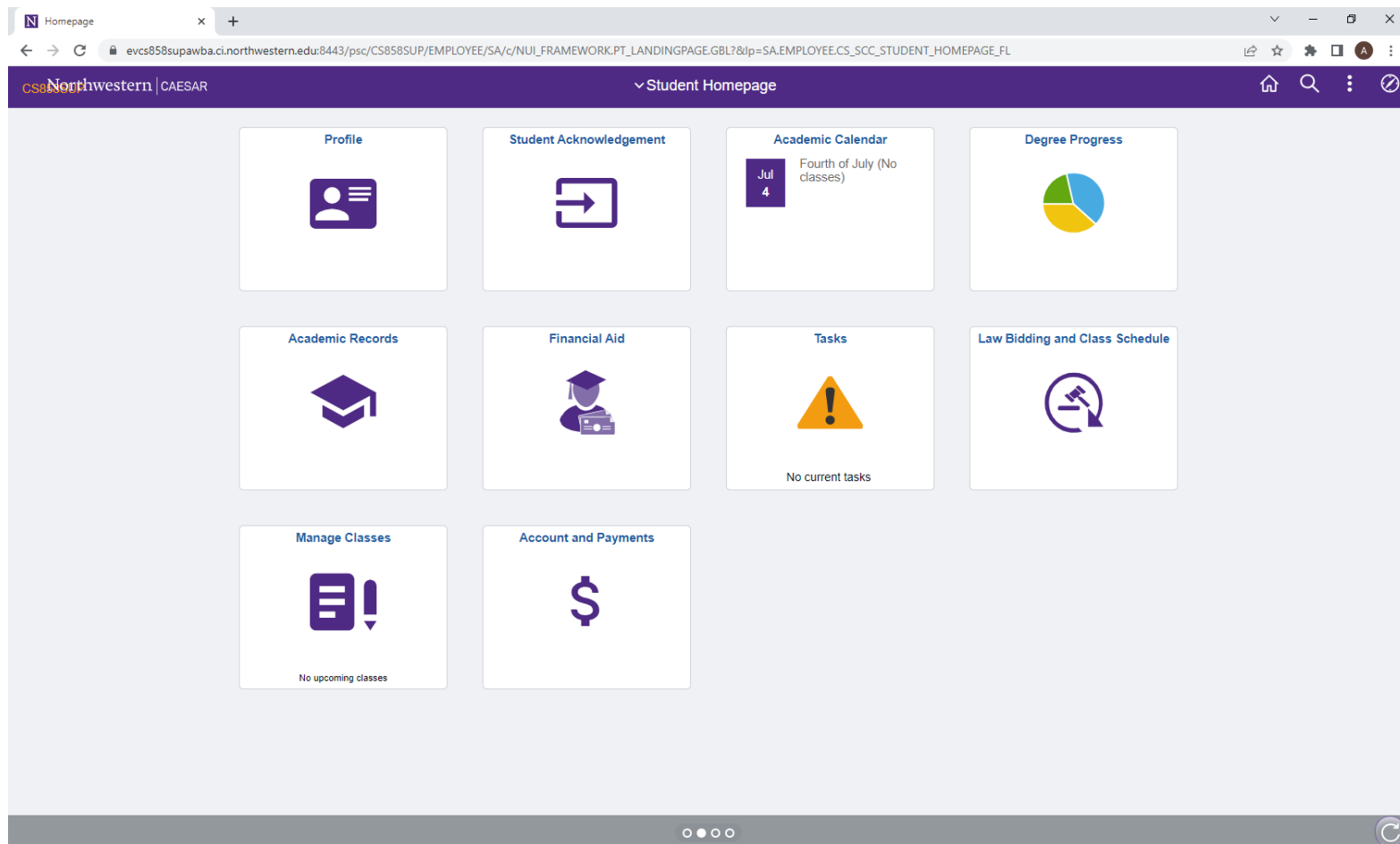
REGISTRATION

- Maximum credits per semester is 17
- Interession and summer courses do not count against the 17-credit max
- We do not allow course auditing
- We do not have a pass/fail grade option

Bidding Overview

- **2 Rounds of Bidding:**
 - Each round is independent - each round establishes a separate “price”
 - Bid value v. cost
 - Wait list positions cost the number of points you bid on the class (regardless of the “cost” of the class to the last successful bidder)
- **Bid Results**
 - Successful Bid
 - Denied Bid
 - Waitlist
- **Bid and Wait List Cancellations**
 - During Round 2, you can cancel successful bids and wait list positions to recapture points
 - If you do not cancel a waitlist position, the points will have been spent and cannot be recaptured (even if you do not enroll)
- **Last Chance Period**
 - Your last chance to recapture bid points for use in the Intersession and Spring
 - You can’t place bids during last chance, you can only cancel
- **Open Enrollment aka Add/Drop (occurs after bidding has ended)**
 - Bid points will not be recaptured (drop) or spent (add)
- **ALWAYS REMEMBER TO CLICK “SAVE”!!!!**

CAESAR Class Search



CAESAR Homepage

Law Bidding and Class Schedule- for placing/viewing bids, viewing full semester schedule

Manage Classes- for adding/dropping classes, viewing your classes once enrolled, searching classes for graduation requirements

CLASS SEARCH

- You must select at least 2 criteria to perform a search.
- We suggest selecting Course Career: Law
- Once bids have been processed to enrollment, pay attention to “Show Open Classes Only”- if this is checked, closed classes will NOT appear in search results

The screenshot displays the 'Class Search' interface. On the left is a sidebar with navigation links: 'View My Classes', 'Shopping Cart and Enroll', 'Class Search' (highlighted), 'Drop Classes', 'Update Classes', 'Swap Classes', 'Browse Class Descriptions', 'Search CTECs', 'Evaluate Classes', 'Weekly Schedule', and 'Related Links'. The main content area is titled 'Search for Classes' and includes a search bar. Below the search bar, it says 'Enter Search Criteria'. The 'Search for Classes' section contains several dropdown menus: 'Institution' (set to Northwestern University), 'Term' (set to 2023 Fall), 'Subject', 'Course Number' (set to contains), 'Course Career' (set to Law), and 'Course Keyword'. There is a checkbox for 'Show Open Classes Only' which is checked. Below these are 'Additional Search Criteria' including 'Meeting Start Time' (greater than or equal to), 'Meeting End Time' (less than or equal to), 'Days of Week' (include only these days), and checkboxes for days of the week (Mon, Tues, Wed, Thurs, Fri, Sat, Sun). There are also dropdowns for 'Instructor Last Name' (set to contains), 'Class Nbr', 'Campus', 'Course Component', and 'Session'. At the bottom, there is a section for 'Class Attributes/Requirements' with dropdowns for 'Course Attribute' and 'Course Attribute Value'. 'Clear' and 'Search' buttons are at the bottom right.

GRADUATION REQUIREMENT SEARCH

▼ Class Attributes/Requirements

Course Attribute	Law Regs and Restrictions	▼
Course Attribute Value	Experiential Learning	▼
	Elec - Environmental Law Conc	▲
	Every other year	
	Experiential Learning	
	First Class Attendance Req	
	Foundational Courses	
	Health Law Concentration	
	IHR Elective (JDIHR & LLM-IHR)	
	International Law Conc	
	LLM Candidates only	
	Law and Social Policy Conc	
	Lit/Arb Concentration	
	Lit/Arb Concentration Elective	
	MSL Students Only	
	Meets Ethics degree reqs	
	Open Elective	
	Professional Writing	
	Req'd - Environmental Law Conc	
	Required for JDIHR and LLM-IHR	
	Research Writing	
	University Calendar	▼

Clear Search

- Expand Class Attributes section in Class Search
- Course Attribute = Law Regs and Restrictions
- Select value for which you are searching i.e., Experiential Learning, Research Writing, etc.
- Click Search

Search Result

The following classes match your search criteria Course Subject: **Business and Commercial Law**, Course Number contains '690', Course Career: **Law**, Show Open Classes Only: **Yes**

 Open

 Closed


 Wait List

New Search

Modify Search


2 class section(s) found

▼ BUSCOM 690 - Basic Federal Income Taxation

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Grading	Status	
10040	1-LEC Regular	Th 8:50AM - 10:15AM	Online	Sarah Lawsky	08/21/2023 - 11/22/2023			Select

Class Attributes:

Counts toward Business Enterprise Concentration
Recommended elective for JD students
Counts toward Law and Social Policy Concentration
Open to First Year Students
Business/Corporate transactions an element
Family Law Practice Area in course
Taxation Practice Area present in course
Synchronous: Class meets remotely at scheduled time

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Grading	Status	
20487	2-LEC Regular	MoTuWe 2:35PM - 3:30PM	McCormick 195 - Strawn Hall	Ajay Mehrotra	08/21/2023 - 11/22/2023			Select


Class Attributes:

Counts toward Business Enterprise Concentration
Recommended elective for JD students
Counts toward Law and Social Policy Concentration
Open to First Year Students
Business/Corporate transactions an element
Family Law Practice Area in course
Taxation Practice Area present in course

Class Detail

Class Detail

BUSCOM 690 - 1 Basic Federal Income Taxation
Northwestern University | 2023 Fall | Lecture

Class Details				
Status	Open		Career	Law
Class Number	10040		Dates	8/21/2023 - 11/22/2023
Session	Regular Academic Session		Grading	
Units	3 units		Campus	Chicago Campus
Class Components	Lecture Required			
View Class Description		View Course CTECs		

Meeting Information				
Days & Times	Room	Instructor	Meeting Dates	View Instructors CTECs
Th 8:50AM - 10:15AM	Online	Sarah Lawsby	08/21/2023 - 11/22/2023	View Instructors CTECs

Enrollment Information	
Enrollment Requirements	MSL Students are not eligible to enroll
Class Attributes	Open to First Year Students Business/Corporate transactions an element Family Law Practice Area in course Taxation Practice Area present in course Synchronous:Class meets remotely at scheduled time

Class Availability			
Class Capacity	70	Wait List Capacity	999
Enrollment Total	0	Wait List Total	0
Available Seats	70		

[View Search Results](#)[Select Class](#)

Class Description

Class Description Search Results

LAW BUSCOM 690-1: Basic Federal Income Taxation

Northwestern University | 2023 Fall

CAMPUS BOOKSTORE LISTING

VIEW SEARCH RESULTS

Class Instructors

Name	Telephone	Instructor Campus Address	URLID
Sarah Lawsky	312/503-1855	sarah.lawsky@law.northwestern.edu	https://www.law.northwestern.edu/faculty/profiles/SarahLawsky/

Class Information

Class Attributes	Open to First Year Students Business/Corporate transactions an element Family Law Practice Area in course Taxation Practice Area present in course Synchronous:Class meets remotely at scheduled time
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Class Description

Overview of class

This course serves as an introduction to U.S. federal income tax law. You will not learn how to fill out your tax return or about accounting. Tax isn't primarily about numbers; rather, it is about the government's role in the economy and the distribution of resources.

Registration Requirements

By the end of this course, you should have a better understanding of: (1) The basic structure of and concepts underlying the U.S. federal income tax system (income, deductions, exclusions, credits, etc.). (2) How to read a statute and figure out what the law is. (3) The different sources of tax law, including not only the Code and regulations, but also administrative guidance, and the relative weight that each of these sources is due. (4) The fundamentals of tax policy.

Teaching Method

Lecture
Group work
Class participation
Films / videos

Other (see below):

Lectures are prerecorded; in class we work problems together.

Evaluation Method

Exam, final

Class Materials (Required)

The most important reading you will do in this class is of the tax code and regulations. A PDF of the Code and regulations we will read in this class will be on Canvas. You can order a bound hard copy of that PDF for cost; the link will be on Canvas. You may prefer a published hard copy such as CCH, Federal Income Tax, Code & Regulations - Selected Sections (2023-2024 edition), or any other fairly current edition of selected sections of the Federal Income Tax Code and Regulations. There are also readings from Katherine Pratt, Thomas D. Griffith, and Joseph Bankman, Federal Income Tax: Examples and Explanations (8th Edition 2019, ISBN 978-1-4548-8127-8). This is available as an e-book for free; the link will be on Canvas. You must have the current edition, because the law has changed significantly. Additional readings and problems for the course are in markets that will be posted as PDFs on Canvas and linked under the

Class Schedule

- You can also get to the Class Detail and Class Description from the Law Bidding and Class Schedule tile
 - This is just organized as an alphabetical list of classes rather than needing to perform a Class Search
 - The Class Detail screen will look slightly different but contains the same info.

View Bids

Submit/Change Bids

Bidding Results

Course Bidding History

Instructor Bidding History

Fall Class Schedule

Interession Class Schedule

Spring Class Schedule

Summer Class Schedule

2023 Fall Law School Schedule of Classes

Class Sections						Find	1-169 of 169
	Class Nbr	Catlg Nbr	Section	Course Title	Units	Open Seats	Biddable Class?
Details	20526	613	1	Abolition and the Law of Violence 3		12	N
	Time: 8:00AM	5:00PM	Thu	Room: TBA		Sheila Bedi	
Details	20494	616	1	Abortion Seminar	3	20	Y
	Time: 4:30PM	6:20PM	Mon	Room: MCCORMICK 175		Andrew M Koppelman	
Details	20514	649	1	Accounting for Decision-Making (Law)	2.5	30	Y
	Time: 1:30PM	4:30PM	Tue	Room: TBA		Swaminathan Sridharan	
Details	10132	600	1	Administrative Law	3	70	Y
	Time: 1:30PM	2:25PM	Mon Tue Wed	Room: MCCORMICK 381		John McGinnis	
Details	10079	760	1	Advanced Federal Jurisdiction	3	18	Y
	Time: 4:30PM	6:00PM	Mon Wed	Room: MCCORMICK 371		Michael Scudder	
Details	10183	620	1	Advanced Legal Research	2	24	Y
	Time: 9:50AM	10:45AM	Mon Wed	Room: RUBLOFF 254		Clare Willis	
Details	20510	628	1	Advanced Legal Writing: Writing for the Court	2	15	Y
	Time: 2:35PM	4:25PM	Wed	Room: RUBLOFF 339		Janet Brown	
Details	10127	923	1	American Legal Studies: Civil Procedure	2	70	Y
	Time: 2:35PM	4:25PM	Mon	Room: LEVY MAYER 204		Clifford Zimmerman	
Details	20502	664	1	Animal and Food Law and Policy Seminar	3	20	Y
	Time: 2:35PM	4:25PM	Wed	Room: MCCORMICK 175		David Dana	

Round 1 Bidding

Submit/Change Bids

View Bids

Submit/Change Bids

Bidding Results

Course Bidding History

Instructor Bidding History

Fall Class Schedule

Interession Class Schedule

Spring Class Schedule

Summer Class Schedule

Law Bidding

Submit/Change Lottery Bids

2023 Fall

Points Remaining

3000

Select your classes below and assign bid points to each class in the space provided. Biddable classes will appear as a drop down list and will appear alphabetically. To bid a second class, click on the plus (+) sign. To delete a class, click on the minus (-) sign. Classes not subject to the point bid system, i.e. Senior Research, will cost 25 points per credit hour and will be manually processed in the Registrar's Office. **MAKE SURE TO SAVE POINTS FOR THESE CLASSES.** Points remaining will appear at the upper right.

You must assign a different number of points to each class you bid (by at least one point). The system will look to the number of points to resolve time conflicts and the bidding of multiple sections of the same class. It is assumed the higher points bid is your preference in those cases. To change the amount of points previously bid, simply type the new number of points in the place provided. Finally, you must click on the "Save" button below to save your bids. If you exit your browser without hitting the "Save" button, your bids will NOT be saved.

Law Class Bids

Class Nbr:

▼

Course Bidding History

Instructor Bidding History

Curr Bid:

New Bid:

0

+

-

Save

Clear Changes

Submit/Change Bids

Law Bidding

Submit/Change Lottery Bids

2023 Fall

Points
Remaining
2100

Select your classes below and assign bid points to each class in the space provided. Biddable classes will appear as a drop down list and will appear alphabetically. To bid a second class, click on the plus (+) sign. To delete a class, click on the minus (-) sign. Classes not subject to the point bid system, i.e. Senior Research, will cost 25 points per credit hour and will be manually processed in the Registrar's Office. MAKE SURE TO SAVE POINTS FOR THESE CLASSES.

Points remaining will appear at the upper right.

You must assign a different number of points to each class you bid (by at least one point). The system will look to the number of points to resolve time conflicts and the bidding of multiple sections of the same class. It is assumed the higher points bid is your preference in those cases. To change the amount of points previously bid, simply type the new number of points in the place provided.

Finally, you must click on the "Save" button below to save your bids. If you exit your browser without hitting the "Save" button, your bids will NOT be saved.

Law Class Bids

Class Nbr:			Curr Bid:	New Bid:	+ -
Antitrust Law - 10024 - 650 - 1	Course Bidding History	Instructor Bidding History	500	500	
Basic Federal Income Taxation - 10040 - 690 - 1	Course Bidding History	Instructor Bidding History	400	400	
	Course Bidding History	Instructor Bidding History		0	

Abortion Seminar - 20494 - 616 - 1

Accounting for Decision-Making (Law) - 20514 - 649 - 1

Administrative Law - 10132 - 600 - 1

Advanced Federal Jurisdiction - 10079 - 760 - 1

Advanced Legal Research - 10183 - 620 - 1

Advanced Legal Writing: Writing for the Court - 20510 - 628 - 1

American Legal Studies: Civil Procedure - 10127 - 923 - 1

Animal and Food Law and Policy Seminar - 20502 - 664 - 1

Antitrust Law - 10024 - 650 - 1

View Bids

View Bids

Submit/Change Bids

Bidding Results

Course Bidding History

Instructor Bidding History

Fall Class Schedule

Intersession Class Schedule

Spring Class Schedule

Summer Class Schedule

Law Bidding

View Lottery Bids

2023 Fall

Points Remaining

2100

Bids Made

Bid Points	Class Nbr	Catalog Nbr	Class Section	Description	Units
500	10024	650	1	Antitrust Law	3.00
Time: 08:45AM 09:40AM MonTueWed Rubloff Building 180 McGinnis, John O					
400	10040	690	1	Basic Federal Income Taxation	3.00
Time: 08:50AM 10:15AM Thu Online Lawsky, Sarah					

Bidding Results-

These will be visible after the bidding round has closed and the Registrar's Office has processed bids. We will send an email to notify students that bids have been processed.

View Bids

Submit/Change Bids

Bidding Results

Course Bidding History

Instructor Bidding History

Fall Class Schedule

Interession Class Schedule

Spring Class Schedule

Summer Class Schedule

Law Bidding

View Bidding Results

2023 Fall

Points Remaining 610

Bidding Results

Bid Points	Actual Cost	Class Nbr	Bid Rnd	Catalog Nbr	Class Section	Description	Units	Status	Reason	Cancel	Confirm
500	10017	2	728		1	Clinic: Immigration	4.00	A	GOOD	<input type="checkbox"/>	
Time: 04:00PM 05:20PM Mon Rubloff Building 685 Nzelibe,Uzoamaka Emeka											
400	10059	2	620		1	Securities Regulation	4.00	A	GOOD	<input type="checkbox"/>	
Time: 01:30PM 03:25PM ThuFri Rubloff 150 - Aspen Hall Lee,Yoon-Ho Alex											
300	10040	2	690		1	Basic Federal Income Taxation	3.00	A	GOOD	<input type="checkbox"/>	
Time: 09:50AM 10:15AM Thu McCormick 175 - Getz Hall Lawsky,Sarah											
290	20487	2	690		2	Basic Federal Income Taxation	3.00	D	SECT		
Time: 02:35PM 03:30PM MonTueWed McCormick 195 - Strawn Hall Mehrotra,Ajay K											
280	10168	2	629		1	Employment Law	3.00	D	TIME		
Time: 08:50AM 10:15AM ThuFri McCormick 195 - Strawn Hall Yuracko,Kimberly A											
270	10188	2	717		1	AI and Legal Reasoning	2.00	001	SIZE	<input type="checkbox"/>	
Time: 08:55AM 10:45AM Wed McCormick 375 - Smith Hall Linna Jr,Daniel W											
200	10024	2	650		1	Antitrust Law	3.00	A	GOOD	<input type="checkbox"/>	
Time: 08:45AM 09:40AM MonTueWed Rubloff Building 180 McGinnis,John O											
100	10066	2	601S		1	Business Associations	3.00	A	GOOD	<input type="checkbox"/>	
Time: 10:55AM 11:50AM MonTueWed Rubloff Building 180 Litvak,Katherine Valerie											
50	10041	2	650		1	Federal Jurisdiction	3.00	D	CRED		
Time: 02:35PM 03:30PM MonTueWed Rubloff 150 - Aspen Hall Redish,Martin H											

Save

Clear Changes

Cancelling Bids

To cancel a good or waitlist bid, first click on cancel

Student ID: 000000 Add your own student

Bidding Results										
Bid Points	Actual Cost	Class Nbr	Bid Rnd	Catalog Nbr	Class Section	Description	Units	Status	Reason	Cancel
1120		17929	1	649	2	Accounting for Decision-Making	2.50	A	GOOD	<input type="checkbox"/>
Time: 01:30PM			04:30PM		Tue		Leone, Andrew James			

A second box will popup and you'll also need to click confirm

Bidding Results										
Bid Points	Actual Cost	Class Nbr	Bid Rnd	Catalog Nbr	Class Section	Description	Units	Status	Reason	Cancel
1120		17929	1	649	2	Accounting for Decision-Making	2.50	A	GOOD	<input checked="" type="checkbox"/>

Then, after saving you will see the cancelled bid, and points will be added back to your account

Bidding Results										
Bid Points	Actual Cost	Class Nbr	Bid Rnd	Catalog Nbr	Class Section	Description	Units	Status	Reason	Cancel
1120		17929	1	649	2	Accounting for Decision-Making	2.50	A	GOOD	CANCELLED

Round 2 Bidding

Notes for Round 2

- You may place new bids in Round 2 in the same manner as Round 1 but the bid rounds are separate SO:
 - A Round 2 bid will not affect or override a GOOD bid from Round 1
 - A bid that was denied in Round 1 is permanently denied. If you wish to bid on that class again, you must clear the conflict and place a new bid in Round 2
 - A Round 2 bid cannot improve your position on a waitlist

The background consists of several overlapping triangular and quadrilateral shapes in various shades of purple, ranging from dark indigo to a lighter, muted purple. The shapes are arranged in a way that creates a sense of depth and movement, with some shapes appearing to recede into the background while others come forward.

Last Chance Period

Last Chance Period


- Can **only** cancel bids or waitlist positions to recover points
- **Cannot** place new bids
- You will still be able to update your schedule after bids have processed to enrollment but **will not** recover points after Last Chance period. This is your **last chance** to recover bid points for use in Intersession & Spring
 - **REMINDER:** Points used for a waitlist are spent regardless of whether you end up with a seat in the class!!


Open Enrollment (Add/Drop period)


Open Enrollment


- Once the Last Chance period has ended, we will process bids to enrollment. You will be enrolled in the classes for which you received GOOD bids and be placed on waitlists according to your SIZE bids (unless you have a Registration hold).
- Once the Open Enrollment period begins, you can add/drop classes or add/remove yourself to/from waitlists. Adding classes or waitlists during this time does not cost bid points, and you **do not recover bid points** by dropping classes or from waitlists.


Adding Class/Waitlist


 **Shopping Cart and Enroll**


 Class Search

 Drop Classes

 Update Classes

 Swap Classes

 Browse Class Descriptions

 Search CTECs

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.

2023 Fall | Law | Northwestern University

☒ Open

☐ Closed

☐ Wait List

Add to Cart

Enter Class Nbr

Find Classes

☒ Class Search

2023 Fall Shopping Cart	
	Fee
Your enrollment shopping cart is empty.	

- Type 5-digit Class Number; Click Enter
- Can also get to Class Search from here and choose the class

1. Select classes to add - Enrollment Preferences

2023 Fall | Law | Northwestern University
BUSCOM 601S - Business Associations

Class Preferences

BUSCOM 601S-1 Lecture ● Open

Session Regular Academic Session

Career Law

Wait List ☐ Wait list if class is full

Permission Nbr

Grading

Units 3.00

Enrollment Information

- MSL Students are not eligible to enroll
- Open to First Year Students
- Business/Corporate transactions an element
- Commercial and Bankruptcy Law Practice Area

Cancel

Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
1	Lecture	MoTuWe 10:55AM - 11:50AM	Rubloff Building 180	Katherine Litvak	08/21/2023 - 11/22/2023

- If the class is open, select Next to add this class to your shopping cart.
- If the class is full and you are adding yourself to the waitlist, check the Wait List box in the upper right, then select Next.

The class is now in your Shopping Cart. Click Select, then Enroll

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.

 BUSCOM 601S has been added to your Shopping Cart.

2023 Fall | Law | Northwestern University

 Open

 Closed

 Wait List

Add to Cart

Enter Class Nbr


Enter

Find Classes

☒ Class Search

Search

2023 Fall Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
<input checked="" type="checkbox"/>	BUSCOM 601S-1 (10066)	MoTuWe 10:55AM - 11:50AM	Rubloff Building 180	Katherine Litvak	3.00	

for selected

Delete

Enroll

2. Confirm classes

Select Finish Enrolling to process your request for the classes listed. To exit without adding these classes, select Cancel.

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<div><div><div></div>Open</div><div><div></div>Closed</div><div><div></div>Wait List</div></div>						
Class	Description	Days/Times	Room	Instructor	Units	Status
BUSCOM 601S-1 (10066)	Business Associations (Lecture)	MoTuWe 10:55AM - 11:50AM	Rubloff Building 180	Katherine Litvak	3.00	<div></div>
<div><div>Cancel</div><div>Previous</div><div>Finish Enrolling</div></div>						

Click Finish Enrolling

3. View results

View the following status report for enrollment confirmations and errors

2023 Fall | Law | Northwestern University

<div><div><div></div>Success: enrolled</div><div><div></div>Error: unable to add class</div></div>		
Class	Message	Status
BUSCOM 601S(10066)	Success: This class has been added to your schedule.	<div></div>
<div><div>My Class Schedule</div><div>Add Another Class</div></div>		

Drop Class

Shopping Cart and Enroll

Class Search

Drop Classes

Update Classes

Swap Classes

Browse Class Descriptions

Search CTECs

Evaluate Classes

Drop Classes

1

1. Select classes to drop

Select the classes to drop and select Drop Selected Classes.

2023 Fall | Law | Northwestern University

Enrolled

Dropped

Wait Listed

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	BUSCOM 601S-1 (10066)	Business Associations (Lecture)	MoTuWe 10:55AM - 11:50AM	Rubloff Building 180	Katherine Litvak	3.00	





Drop Selected Classes

Select the class you wish to drop. Click Drop Selected Classes

2. Confirm your selection

Select Finish Dropping to process your drop request. To exit without dropping these classes, select Cancel.

2023 Fall | Law | Northwestern University




<div> Enrolled</div> <div> Dropped</div> <div> Wait Listed</div>						
Class	Description	Days/Times	Room	Instructor	Units	Status
BUSCOM 601S-1 (10066)	Business Associations (Lecture)	MoTuWe 10:55AM - 11:50AM	Rubloff Building 180	Katherine Litvak	3.00	
<div>Cancel</div> <div>Previous</div> <div>Finish Dropping</div>						

Click Finish Dropping


3. View results


View the results of your enrollment request. Select Fix Errors to make changes to your request.


2023 Fall | Law | Northwestern University


<div> Success: dropped</div> <div> Error: unable to drop class</div>		
Class	Message	Status
BUSCOM 601S(10066)	Success: This class has been removed from your schedule.	
<div>My Class Schedule</div>		


Swap Classes


 Shopping Cart and Enroll


 Class Search


 Drop Classes

 Update Classes

 **Swap Classes**

 Browse Class Descriptions

 Search CTECs

 Favorite Classes

Swap a Class

123

1. Select a class to swap

Select the class you wish to swap then select the class you wish to replace it with.

2023 Fall | Law | Northwestern University

Swap This Class

Select from your schedule

With This Class

Search for Class

Enter Class Nbr

You can swap classes in 1 transaction. Select the class you are swapping out of in the top dropdown menu, then enter the 5-digit Class Number or use the Class Search to indicate the class you would like to add in its place. Click Enter.

Finish the enrollment process as you would adding a new class

1. Select a class to swap - Enrollment Preferences

2023 Fall | Law | Northwestern University
LITARB 635 - Evidence

Class Preferences

LITARB 635-1 Lecture ● Open

Session Regular Academic Session

Career Law

Wait List ☐ Wait list if class is full

Permission Nbr

Grading

Units 3.00

Enrollment Information

- Civil Litigation & Dispute Resolution

Cancel

Previous

Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
1	Lecture	ThFr 8:50AM - 10:15AM	Rubloff Building 175	Jonathan Koehler	08/21/2023 - 11/22/2023

Click Next

Confirm and Select Finish Swapping

2. Confirm your selection

Select Finish Swapping to process your swap request. To exit without swapping these classes, select Cancel.

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▼ You are replacing this class

✓ Enrolled

⊗ Dropped

▲ Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
CONPUB 618-1 (20491)	Classical Athenian Law (Seminar)	We 4:30PM - 6:20PM	McCormick 185 - Sidley Hall	Paul Gowder	3.00	✓

▼ With this class

● Open

■ Closed

▲ Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
LITARB 635-1 (10076)	Evidence (Lecture)	ThFr 8:50AM - 10:15AM	Rubloff Building 175	Jonathan Koehler	3.00	●

Cancel

Finish Swapping

Classes have been swapped

3. View results

View the results of your swap request. Select Fix Errors to try and correct the problems listed or change your swap choices.

2023 Fall | Law | Northwestern University



Success: Classes were swapped



Error: Unable to swap class

Class	Message	Status
Swap CONPUB 618 with LITARB 635	Success: This class has been replaced.	

My Class Schedule

View My Classes

My Class Schedule

Select Display Option

☒ List View

☐ Weekly Calendar View

2023 Fall | Law | Northwestern University

Class Schedule Filter Options

- ☒ Show Enrolled Classes
- ☒ Show Dropped Classes
- ☒ Show Waitlisted Classes

Filter

BUSCOM 601S - Business Associations

Status		Units		Grading	Grade	
Dropped		3.00				
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
10066	1	Lecture	MoTuWe 10:55AM - 11:50AM	Rubloff Building 180	Katherine Litvak	08/21/2023 - 11/22/2023

CONPUB 618 - Classical Athenian Law

Status		Units		Grading	Grade	
Dropped		3.00				
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
20491	1	Seminar	We 4:30PM - 6:20PM	McCormick 185 - Sidley Hall	Paul Gowder	08/21/2023 - 11/22/2023

LITARB 635 - Evidence

Status		Units		Grading	Grade	
Enrolled		3.00				
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
10076	1	Lecture	ThFr 8:50AM - 10:15AM	Rubloff Building 175	Jonathan Koehler	08/21/2023 - 11/22/2023

- Options to view classes in Enrolled, Dropped, and Waitlisted statuses

Important Dates and Resources

<http://www.law.northwestern.edu/registrar/registration/>

Content has been updated and re-organized!

law-registrar@law.northwestern.edu



Round 1 Bidding:
July 28 – August 1



Round 2 Bidding:
August 4 - August 8



Last Chance Period to Cancel Bids:
August 11 – August 14



All bidding rounds end
at **5:00pm CT.**



Visit the Registration website for more details.