

LETTER OF GOOD STANDING REQUEST

Name: _____

Today's Date: _____

Date needed: _____

I. Reason for LGS request (please select one):

Visiting Away:

Fall term _____
Spring term _____
Academic year _____

Study Abroad:

Fall term _____
Spring term _____
Academic year _____
Summer _____

Transfer: _____

Employer Request: _____

Other (please describe): _____

Are there any additional forms to be completed? ___ yes ___ no
If yes, submit them to the appropriate individual(s) in advance of completing this form.

II. Please list all contact information.

Visiting Away and Transfer: Provide the name and address of the law school to which you are applying.

Summer **Study Abroad:** Provide the name and address of the program to which you are applying, as well as the names of the courses you intend to take. Attach course descriptions.

All other **Study Abroad:** Provide the name and address of program to which you are applying.

Employer Requests: Provide recipient name and address.

Other requests: Provide any related contact information.

III. Method of delivery

Signature across envelope seal: _____

I will pick up: _____

Mail to recipient (at address above in II): _____

Mail to me (at address below): _____

FOR OFFICE USE ONLY	
THIS STUDENT IS IN GOOD ACADEMIC STANDING	
----- VERIFIED BY	----- DATE

Please return completed form to Student Affairs