Northwestern Law

APPLICATION FOR CHANGE OF NAME or SOCIAL SECURITY NUMBER

BEFORE YOU SIGN THIS FORM, PLEASE BE AWARE OF THE FOLLOWING:

1. Once you leave Northwestern University School of Law your records are closed. They cannot be changed.

2. The name on your records at the time of your graduation or separation from the Law School is your official name as far as the University is concerned. This means:

   A. This name will appear on all transcripts, diploma and commencement bulletin.

   B. Unless you re-enroll at the University, the name on your records when you leave will be maintained by the University permanently.

3. University policy requires that name changes must reflect your name as it appears on your Social Security Card or Passport. We must have a copy of the legal document authorizing your name change. You must also present a valid photo ID at the time of request.

Certifying Documents – name change

1. Driver's License, State ID or Passport with new name
2. Birth Certificate, Social Security Card or NU Student ID
3. In cases of legal name change …A copy of marriage certificate, divorce decree or court order.

Certifying Documents – Social Security number

1. Social Security Card with signature and new number
2. Drivers license, state ID or passport

I certify that I have read and understand the above Law School policy on name and SSN number changes.

ID#:_____ Email: _____

Print Former Name: _____

Print New Name:_____ _____ _____
First middle last

SSN - Old number _____ SSN - New Number _____

Signature_____ Class / Program _____ (i.e. JD 2010 or LLM 2010)

Date:_____

Office of the Registrar (312) 503-8464 law-registrar@law.northwestern.edu

Rec'd by _____ Completed by _____ Date _____