



Class Reunion Committee Responsibilities

The Reunion Committee, guided by a selected chair(s), is responsible for assisting with reunion attendance and fundraising activities for the class. The personal commitment and enthusiasm of the Reunion Chair and Committee contribute to the overall success of the Reunion and Reunion Class Gift Effort.

Responsibilities include:

1. Recruit 1+ classmate to the committee.
Note: Our goal is to have 10 members of the committee.
2. Participate in 2-3 committee meetings over the 2 year reunion cycle.
Note: In the event of a scheduling conflict, a member of the Law School staff will follow up with committee members who are unable to attend. Conference call capabilities will be available for all meetings for those unable to attend in person.
3. Contact and encourage 10 classmates (on average) to attend Reunion and participate in the Reunion Class Gift.
4. Set fundraising goals for your Reunion Class Gift and make a personal reunion contribution before contacting classmates.
5. Attend Reunion and enjoy! Act as an ambassador during reunion weekend festivities to welcome classmates back to the Law School.

Law Reunion Committee Reply

- I would like to join the Reunion Committee.
- Sorry, I cannot join this year, but keep me informed about the plans.

Please share your preferred contact information:

Name (please print it as you would like it to appear in reunion materials)		Class Year	
Street	City	State	Zip
Email	Phone	Fax	

Friends you would recommend for the committee

Please return to:

Reunion Office of Alumni Relations and Development
375 E. Chicago Ave, Chicago, IL 60611
Fax: (312) 503-3607
Email: a-omalley@law.northwestern.edu