

Susan Spies Roth

Northwestern Pritzker School of Law
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ACADEMIC EXPERIENCE

Northwestern Pritzker School of Law

Chicago, IL

Associate Dean and Dean of Students

August 2017-present

- Oversee Student Services Team, comprising a staff of 10
- Manage \$1.5m budget
- Liaise with other units to oversee all aspects of the student experience at the Law School
- Facilitate and support provision of individual student counseling, engagement with public service and pro bono initiatives, and management of international programs, diversity and inclusion programming, and wellness programming
- Work closely with student group organizations and student governance to ensure positive student experience
- Facilitate and oversee major law school events, including graduation and orientation
- Enforce Law School Honor Code and University Code of Conduct
- Educate law school community on academic, behavioral, and professional standards
- Advise student-run law journals
- Resolve student conflicts and provide support and guidance during times of crisis
- Work with students on academic probation and provide advising on student petitions to Faculty Advisory Committee
- Coordinate student leaves of absence and reinstatements
- Work with faculty members to manage student issues, ranging from crisis to attendance issues to behavior or academic dishonesty issues
- Collaborate with units across the law school to better the student experience
- Liaise with University offices, including General Counsel, Counseling and Psychological Services, AccessibleNU (ADA), Title IX Officer, and Student Assistance and Student Services

Assistant Dean of Student Services and Academic Excellence

September 2013-July 2017

- Continue to perform all responsibilities of the Director of Academic and Professional Excellence (see below)
- Spearhead cross-departmental initiatives geared toward improving the student experience
- Manage a host of Dean of Students Office responsibilities including:
 - Counseling and advising students facing challenging personal or professional circumstances
 - Addressing academic integrity and disciplinary issues including conducting Honor Code, disciplinary, and Title IX investigations and prosecutions
 - Providing counseling and assistance relating to exam success
 - Working closely with student academic journals to manage membership selection, publication and disciplinary matters
 - Working closely with the Director of Diversity Education and Outreach to deliver programming and support to diverse student populations
 - Managing ADA accommodations and working with AccessibleNU to ensure fair and effective accommodations are properly implemented
 - Collaborating with Counseling and Psychological Services (CAPS) to ensure students are receiving treatment and support where appropriate
 - Developing wellness programming for students in collaboration with Law School Staff Psychologist
 - Delivering formal programming to all incoming students on the Honor Code and related issues
 - Liaising with student groups regarding event planning, leadership and membership issues

- Managing office staff including providing informal feedback, participating in performance excellence review process, and offering professional development opportunities
- Working with office staff to manage budget, determine appropriate allocations, and account for yearly variances
- Helping to facilitate and oversee both orientation and convocation activities and programming
- Serving as Dean of Students in the absence of the Associate Dean

Clinical Assistant Professor of Law

September 2009-present

- Teach Judicial Practicum course that dovetails with students' experiences externing for judges in federal and state courts across the United States
- Innovate curriculum yearly to reflect experiences and concerns of externs, and changing realities of the United States judiciary

Director of Academic and Professional Excellence

September 2009-August 2013

- Teach week-long intensive Summer Law Preparatory Program to help students tackle challenges they are likely to face in law school by allowing them to preview the law school process
- Deliver lectures to and lead workshops with first year law students demystifying process-oriented aspects of law school learning (case briefing, note taking, outlining, exam preparation, checklisting, exam writing)
- Work extensively with students on an individual basis to diagnose their study and exam-preparation challenges and help redirect efforts and maximize success
- Manage APEx Advisors, a team of omnibus student teaching assistants who advise the first-year class
- Deliver academic support lectures to students involved in the Chicago Consortium of Law School Diversity Professionals' Jump Start Preparatory Program
- Collaborate with research faculty members and other staff members to ensure struggling students receive the individualized academic support they need

LAW PRACTICE

Sidley Austin LLP

Chicago, IL

Associate

October 2007- September 2009

- Created argument strategy and drafted a wide variety of briefs and motions filed in both federal and state court
- Worked with partners to create overall case plan and general legal strategy
- Managed cases from inception, overseeing and assigning research and other projects to more junior associates
- Liaised with a wide variety of clients, ranging from large banks to small start-up companies, to determine optimal litigation direction and possible settlement options
- Represented an insurance company in a federal bench trial involving a fraudulent transfer and alter ego claim; drafted a range of pre-trial motions, cross and direct examinations, presented deposition designation summaries to the court and drafted extensive post-trial briefs

The Honorable Kenneth F. Ripple, United States Court of Appeals for the Seventh Circuit

South Bend, IN & Chicago, IL

Law Clerk

August 2006-August 2007

- Drafted extensive bench memoranda summarizing the arguments presented in the parties' briefs, analyzing the state of the law, and recommending an outcome to a federal appellate court judge
- Drafted opinions based upon the panel's desired outcome, ensuring adherence to the law while simultaneously addressing the voiced concerns of the three panel members

Mayer, Brown, Rowe, & Maw LLP

Chicago, IL

Summer Associate

May 2005-August 2005

- Drafted a variety of briefs and arguments incorporated into briefs filed in both state and federal court
- Drafted treatise chapter on federal appellate practice and created analytic memos sent directly to clients

Sidley Austin Brown & Wood LLP

Summer Associate

Chicago, IL

May 2004-August 2004

- Drafted motions and complaints filed in Illinois courts and actively participated in firm strategy sessions
- Participated in corporate investigations, meetings, conference calls and intensive mock trial program

Language Stars, LLC

Center Director

Chicago, IL

June 2002-July 2003

- Managed one of Language Stars' seven Chicagoland locations, supervising all personnel, local finances, marketing, recruiting, registration and curriculum implementation
- Served as a Professional Development Consultant for 5 teachers and held seasonal reviews
- Liaised between teachers and parents to facilitate success and growth of center from 200 to 450 children

Lead French Teacher

June 2001-June 2002

- Managed multi-lingual team of 15 teachers
- Delivered weekly curriculum training sessions to French teachers
- Held seasonal review meetings with teachers

EDUCATION

Northwestern University School of Law

Juris Doctor, magna cum laude

Chicago, IL

May 2006

- Member, *Order of the Coif*
- Membership Editor, *Northwestern University Law Review*
- Teaching Assistant, Communication and Legal Reasoning Course, Prof. James Lupo (2004-05 and 2005-06)
- Judicial Extern to the Honorable Mark Filip, Northern District of Illinois
- Chair, Student Elections Committee; Member, Student Orientation Committee and Student Social Committee

Northwestern University

Bachelors of Arts in French and Psychology

Evanston, IL

June 2001

- Departmental Honors in French
- Honors thesis: "Linda Lê: A Struggle in Self-Creation", written in French

PRESENTATIONS, PUBLICATIONS, AWARDS AND PROFESSIONAL ASSOCIATIONS

Graduate, *Staff Leadership: Strategic Initiatives*, Executive Education, Kellogg School of Management, June 2016

Asst Deans Lesley Kagan Wynes & Susan Spies Roth, *Teaching Today's Law Student*, John Marshall Teaching Effectiveness Training, May 2014

Profs. Margaret Hannon, Susan Provenzano and Susan Spies Roth, *Synergistic Support: How Legal Writing, Doctrinal and Academic Support Faculty Can and Should Combine Forces*, Legal Writing Institute Conference, May-June 2012

Chair, Faculty Clerkship Committee, March 2012-September 2013

CLEO Regional Academic Excellence Consultant Alternate, 2012

Outstanding Professor of a Small Class Nominee, Northwestern University School of Law, 2012

Asst. Dean Lesley Kagan & Prof. Susan Spies Roth, *Academic Support: Training Students to be Successful Lawyers*, Midwest Academic Support Conference, September 2011

Student Bar Association Faculty Appreciation Award Recipient, 2011

Member, National Association of Law Student Affairs Professionals

Member, Association of American Law Schools

Member, Legal Writing Institute

Ronald J. Allen, Alexia Brunet & Susan Spies Roth, *An External Perspective on the Nature of Non-Economic Compensatory Damages and their Regulation*, 56 DEPAUL LAW REVIEW 4 (2007)

SKILLS

Languages: Fluent in French; conversant in Spanish