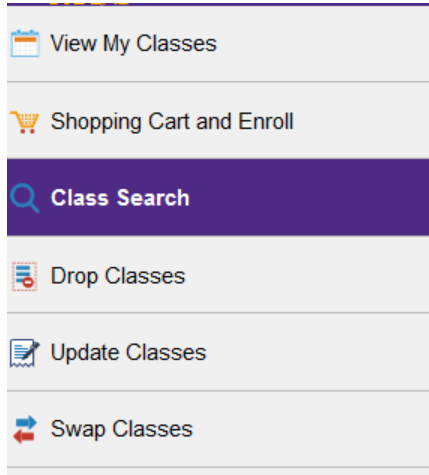


# Search for Law Classes

Before bidding opens, it might be useful to have an ideal schedule, a list of alternative classes, and the 5-digit class numbers ready. Class offerings and numbers are in CAESAR.

1. Navigate to the CAESAR login page, <https://caesar.northwestern.edu>, and sign in using your NetID and password.
2. Click on the Manage Classes link. On the left hand side of the screen is a menu- choose "Class Search"



3. Enter the term you wish to search in the Term field, then enter a Course Subject and Course Number criteria (if appropriate) and press Search. OR un-collapse Additional Search Criteria or Class Attributes/Requirements to expand your search options.

**Search for Classes**

Institution: Northwestern University [Hover for Search Tips](#)

Term: 2021 Spring

Select at least 2 search criteria. Select Search to view your search results.

**Class Search**

Subject: [Dropdown]

Course Number: contains [Dropdown] [Text Box]

Course Career: [Dropdown]

Show Open Classes Only

Course Keyword: [Text Box] ?

**Additional Search Criteria**

Meeting Start Time: greater than or equal to [Dropdown] [Text Box]

Meeting End Time: less than or equal to [Dropdown] [Text Box]

Days of Week: include only these days [Dropdown]

Mon  Tues  Wed  Thurs  Fri  Sat  Sun

Instructor Last Name: contains [Dropdown] [Text Box]

Class Nbr: [Text Box] ?

Campus: [Dropdown]

Course Component: [Dropdown]

Session: [Dropdown]

**Class Attributes/Requirements**

Course Attribute: Law Reqs and Restrictions [Dropdown]

Course Attribute Value: [Dropdown]

Clear Search

## Note:

- You must select at least two criteria to perform a search.
- The more restrictive your search, the faster your results will appear.
- To view more information about a class on the search results list, click on the section link and then the Class Detail page appears.

## Experiential Learning, Legal Ethics, & Writing Requirement Electives

To search for a course that will meet a specific requirement, enter the Term, then navigate to the Course Attribute field and select “Law Reqs and Restrictions.” In the Course Attribute Value, select “Experiential Learning,” “Meet Ethics degree reqs,” “Professional Writing” or “Research Writing” and then click the SEARCH button.

**Search for Classes**

Institution  [Hover for Search Tips](#)

Term

Select at least 2 search criteria. Select Search to view your search results.

▼ Class Search

Subject

Course Number

Course Career

Show Open Classes Only

Course Keyword

▶ Additional Search Criteria

▼ Class Attributes/Requirements

Course Attribute

Course Attribute Value

- Experiential Learning
- Foundational Courses
- LLM Candidates only
- MSL Students Only
- Meets Ethics degree reqs
- Open Elective
- Professional Writing**
- Research Writing
- University Calendar

### Class Search Criteria Options

**Course Subject** (e.g., BUSCOM): Click on the dropdown arrow to select from a list of subjects. To move quickly through the list, click the dropdown arrow and type the first letter of the desired subject.

**Show Open Class Only:** When checked, returns only open sections. Uncheck this box if searching for a closed class for which you have a permission number. **Class Nbr:** (e.g., 12345): A five-digit numerical identifier for each class in the schedule.

**Course Keyword:** This field is not case sensitive. Enter a word or phrase to search on all or part of the course title.

**Course Component:** From the list, select class type—lecture, lab, discussion, etc.—that you want to find.

**Course Attribute** (e.g., Law Reqs and Restrictions): Select a desired attribute and then further specify via the Course Attribute Value dropdown menu (e.g., Research Writing).

To ensure account security, click **Sign out** on the top right of the CAESAR banner to close your session and then quit your browser.